



Step 1	# Ensure that the kitchen extraction is switched off. # Ensure that all cooking equipment is switched off. # Ensure lids are placed onto fryers.
Step 2	# Using the quick release cam levers, adjust the locating prongs on the filter removal tool to fall within baffles of the filter.  # Using the quick release cam lever, adjust pole angle to suit the angle of the filter housing on the extraction canopy.  Note: The removal tool handle should fall central between the top of the cooking equipment and the underside of extraction canopy.  See Diagram.  Once correctly set up the removal tool does not need to be readjusted.
Step 3	# Insert the filter removal tool prongs between the baffles of the filter. Keeping the main plate central to the the filter. # Remove each baffle filter by lifting the filter and allowing the lower edge to tilt away from the bottom grease channel. (Refer to Picture) # Safely lower. # Clean each baffle filter with de-greaser. # Remove and clean canopy drip trays. # Allow to air dry.
Step 4	# Ensure that the baffle filters and drip trays are completely dry.  # Insert the filter removal tool prongs between the baffles of the filter. Keeping the main plate central to the the filter.  # Lift each baffle filter into position with the removal tool.  # Insert top of filter into the upper filter channel.  # Tilt the filter allowing the lower edge to meet the bottom grease channel.  # Lower the filter to sit securely in the bottom channel.  # Replace the drip trays.